BUILDING A NEW TOMORROW

2002 BUILDING COMPONENT MANUFACTURERS CONFERENCE • Oct. 16 -18 • Columbus, OH

BCMC 2002 EXHIBITOR REGISTRATION FORM • Greater Columbus Convention Center

EXHIBITOR REGISTRATION:
Exhibitors shall be provided badges for employees or manufacturer representatives/agents (hereinafter called employee badges) that will serve as exhibitor personnel. Exhibitors are allotted a maximum of three (3) employee badges for a 10' x 10' booth. All other exhibitors are allotted a maximum of two (2) employee badges per 100 square feet of exhibit space leased. A list of all exhibitor personnel shall be provided to show management staff 2 weeks in advance of the show. This list will become the final number of employee badges provided to each exhibitor. Employee badges will be issued and must be worn by registered exhibitor personnel at all BCMC functions. The person whose name is on the badge is responsible to pick up the badge and must show identification, due to heightened security that is required now at all tradeshow sites. **Exhibitors are not allowed to issue employee badges to non-exhibitor personnel, component manufacturers or other regular show attendees.** All exhibitor personnel must wear an employee badge that lists the company name submitted on the contract for booth space.

Children over 14 may be admitted to the exhibit area during exhibit hours only with prior approval from the BCMC Committee. AT NO TIME ARE CHILDREN ALLOWED DURING EXHIBITOR MOVE-IN OR MOVE-OUT.

This form may be duplicated to register additional exhibitor personnel. The registration fees below will apply for exhibitor registrations over and above the complimentary allotment.

Each registrant will be entitled to admission to the exhibit hall, educational sessions, breakfasts and the welcome reception. The spouse fee is a full registration that also includes the Thursday tour. Please check the Spouse Tour box and fill in the $105 fee, if registering a spouse that will attend the tour.

CANCELLATION POLICY: Registration fees will be refunded if cancellation notice is received in writing at BCMC on or before September 24, 2002. After September 24th, no fees will be refunded. Substitutions of exhibiting company personnel are allowed.

	Through 9/24	After 9/24
MEMBER	$150	$175
NON-MEMBER	$225	$250
SPOUSE	$105	$105

Please indicate EXHIBITOR PERSONNEL REGISTRATION (EPR) (not for spouse tour registrant) or the appropriate fee for each registrant. Submit payment with this form. Use one page per location.

PLEASE TYPE OR PRINT INFORMATION CLEARLY

1. _____
Registrant (First/Last)

_____
Familiar/Badge Name (If different than above)
☐ Spouse Tour ☐ EPR Fee _____

2. _____
Registrant (First/Last)

_____
Familiar/Badge Name (If different than above)
☐ Spouse Tour ☐ EPR Fee _____

3. _____
Registrant (First/Last)

_____
Familiar/Badge Name (If different than above)
☐ Spouse Tour ☐ EPR Fee _____

4. _____
Registrant (First/Last)

_____
Familiar/Badge Name (If different than above)
☐ Spouse Tour ☐ EPR Fee _____

5. _____
Registrant (First/Last)

_____
Familiar/Badge Name (If different than above)
☐ Spouse Tour ☐ EPR Fee _____

TOTAL AMOUNT ENCLOSED: $ _____

For Office Use Only:
Date Rcd: _____
LOCID _____
❒ Check # _____
❒ Charge

	DATE	INITS
Database verified	_____	____
Contact defined	_____	____
Order # _____	_____	____
Payment processed	_____	____
Contact updated	_____	____

_____
COMPANY CONTACT

_____
COMPANY

_____
ADDRESS

_____/_____/_____
CITY STATE ZIP

_____/_____
PHONE FAX

_____/_____
EMAIL WEB SITE

_____
SIZE OF BOOTH (sq. ft.)

PAYMENT INFORMATION:
☐ Check enclosed (Payable to BCMC)
☐ Charge my: ☐ American Express ☐ Mastercard ☐ Visa

_____/_____
Card No.: Exp. Date:

_____
CARDHOLDER

_____
SIGNATURE

Note: Badges are non-transferable. If the Committee determines name badges have been improperly used, the applicable registration fee will be assessed plus a $150 penalty and/or the attendee asked to leave the conference.

PLEASE RETURN FORM TO:

BCMC, ONE WTCA CENTER
6300 Enterprise Lane
Madison, WI 53719
608/274-4849 ext. 9
608/274-3329 fax
www.bcmcshow.com